



## Commercial Verifier Instructions

### For Verification of Employment & Income

#### REGISTRATION:

This includes Mortgage Lenders, Pre-employment, Property Leasing, and Credit Cards.

- Please visit <https://verisafejobs.com/> and register a “Commercial Registration.”
- You will need access to the email address used for registration.

#### BE PREPARED WITH:

- ✓ Company Code (All CAPS) and 6-digit PIN from the employee
- ✓ Employee’s Social Security Number
- ✓ Credit Card information for purchases. Purchases will appear on your Dashboard to download.

#### NOTE:

- **For help** with the Website or Verification of Employment service, please contact the VeriSafeJobs Customer Support Center.
- **For security purposes, this site requires an updated browser when registering (e.g., Google Chrome or Mozilla Firefox). Outdated browsers like Internet Explorer are not secure and will not work.**
- People who have Hearing Impairments may text the number below for written communication.

#### CONTACT US:

##### **VeriSafeJobs Customer Support Center**

Phone: (833) U-VERIFY/ (833) 883-7439

Fax: (855) 649-7008

Email: [voe@verisafejobs.com](mailto:voe@verisafejobs.com)

Hours: Monday – Friday, 8:00am – 8:00pm EST

Website: <https://www.verisafejobs.com/>